

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING JANUARY 28, 2025

Supervisor Smith called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

Member	Present	Absent
Jason Bruno	X	
Martin Perrotte		X
Vernon Bruno	X	
Timmy Aubin	X	
Vic McCasland	X	
Kelsi Russell		X
Mike Snider	X	
Nick Bracy	X	

PUBLIC RECOGNITION:

COMMUNICATIONS: Charter sent communications regarding rate increases. Discussion took place on the matter. Morrisonville Ambulance also sent their total calls. They are now up to 279 total calls for 2024. A motion was made by Jason Bruno to accept the communications. The motion was seconded by Mr. Vernon Bruno.

AYES: Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

MONTHLY REPORTS

Town Clerk, Supervisor, Codes Enforcement, Woods Mills Water, Morrisonville Water, Macey Lane, Historian

Mr. Vernon Bruno made a motion to approve and accept the reports as presented; Seconded by Mr. Aubin

AYES: Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

RECEIPTS

Tax Collector/1557368.87

Town Clerk \$839.20

Macey Lane Water \$1167.45

Morrisonville Water/\$9,007.00

Woods Mills Water/\$2723.33

Judge VanNortwick/\$21848.00

Mr. Aubin made a motion to approve and accept the receipts as presented; Seconded by Mr. Vern Bruno

AYES: Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

PLANNING BOARD/ No minutes submitted due to no meeting scheduled.

ZONING BOARD/ No minutes submitted due to no meeting scheduled.

DEPARTMENT REPORTS

COUNCILMAN/ Mr. Ven Bruno inquired about the Pickleball Court resolution. Supervisor Smith explained that the contract is with Laware Construction. He also inquired about the seven-station restroom trailer. Supervisor Smith expressed that this item has been ordered. Mr. Vern Bruno asked about the speed limit signs. Discussion took place regarding DOT permitting and placement of the signs. Mr. Vernon Bruno also asked about the tree cutting. Supervisor Smith explained that this project was contracted out and had been done today. Mr. Vern Bruno also questioned about the Kubota Utility Tractor. Supervisor Smith explained that the company was waiting on the broom, then it would be plumbed and sent to us. He also asked about the Pickleball court windscreen. It was explained that this item has already arrived. Discussion took place regarding the purchase of a new truck/plow for the Highway Department. It was determined that the truck/plow would be put on hold due to the necessity of a salt shed which can be purchased using CHIPS funds.

HIGHWAY/ Mr. Snider expressed that he and his department have been sanding, plowing, and taking care of the trucks. He explained that hopefully his new hire will start soon. All Highway trucks are back up and running. Mr. Snider also expressed that all of the individuals who were out of work or on vacation have returned. He explained that as far as the Salt Shed preparations can't be done yet as it is Winter. He expressed that things needed to be realigned. The question arose did the Town need to contract out for this. It was explained that Laberge will assist with this process.

WATER/Rickson Avenue is moving forward. There is a resolution tonight for a proposed Macey Lane water rate increase. Macey Lane has had no issues since improvements were made.

SAFETY/CODES/Mr. Guynup expressed that he has been catching up on inspections for multi-dwelling units. Discussion took place regarding the Carlo property. The next steps of the process are long and difficult. New charges can be brought against the property. The process is long and arduous but the town can bring new charges against the property. Currently there is a \$10,000.00 judgement on the property. The 10,000 judgement is a stipulation and not a fine. The Town would need an asbestos permit before anything can be done. The case has been finalized.

TOWN CLERK/ no report given due to illness.

ASSESSOR/ New Assessor Trevor Finley is working the same hours that Mr. Drolette used to work.

PLANNING BOARD/ No minutes submitted.

DOG CONTROL/ No report given. Supervisor Smith expressed that there is a dispute between two residents that Mr. Christon has been working on.

ATTORNEY/No report given.

SUPERVISOR/ Trees are being taken down today at the Salmon River Road Park. Speed signs will be going up as the supervisor has met with Department of Transportation.

HISTORIAN/ Ms. Benkwitt shared that the Assistant Historian, Marge Wood, passed away on December 27, 2024. She also gave an America 250th update.

RECREATION/No report given

UNFINISHED BUSINESS/ The new 2025 meeting calendar was handed out.

NEW BUSINESS/ The Health Department will be coming next month for food scraps.

RESOLUTIONS

RESOLUTION #25-17

MOTION BY: Mrs. Smith

WHEREAS, The Association of Town’s Annual Meeting will be held from February 16th-19th in New York City,

WHEREAS, Training is required to be a member of the Planning Board

RESOLVED, that the Town Board approves Victor McCasland to attend training at the Association of Town’s Annual Meeting.

SECONDED BY: Mr. Vernon Bruno

DISCUSSION: Cost to the Town would include meals, mileage, and accommodations. Mr. Vern Bruno inquired about local training. Discussion took place on the matter.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-18

MOTION BY: Mr. Vernon Bruno

WHEREAS, The Association of Town’s Annual Meeting will be held from February 16th-19th in New York City,

WHEREAS, Training is required to be a member of the Planning Board

RESOLVED, that the Town Board approves Larry Christon to attend training at the Association of Town’s Annual Meeting.

SECONDED BY: Mr. Aubin

DISCUSSION: Cost to the Town would include meals, mileage, and accommodations. Mr. Vern Bruno inquired about local training. Discussion took place on the matter.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-19

MOTION BY: Mrs. Smith

WHEREAS, the Association of Town’s Annual Meeting will be held from February 16th-19th in New York City

WHEREAS, the Town Board must name a voting delegate to represent the Town of Schuyler Falls in voting during the annual business session, it is hereby

RESOLVED that the Town Board appoints Victor McCasland as delegate to cast the vote for the town, pursuant to section 6 of article 3 of the constitution and bylaws of said association

SECONDED BY: Mr. Aubin

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-20

MOTION BY: Mr. Aubin

WHEREAS, the Town Board received a resignation letter from Joseph Brink, Machine Equipment Operator (MEO)

RESOLVED, that the Town Board accepts the resignation of Joseph Brink

SECONDED BY: Mr. Vernon Bruno

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

RESOLUTION#25-21

MOTION BY: Mrs. Smith

WHEREAS, the Town Board of the Town of Schuyler Falls desires to enter into a labor management agreement between the Town of Schuyler Falls and Teamsters Local 687 to hire Jason Bushey for the position of Machine Equipment Operator (MEO)

RESOLVED, that the Town of Schuyler Falls acknowledges and approves the hiring of Jason Bushey for this position with the following pay rate of \$25.55 per hour as set forth in the approved Memorandum of Understanding between the Teamster’s Local 687 and the Town of Schuyler Falls. Jason Bushey will be hired on the condition that he obtain his CDL with authorization to drive standard transmission vehicles within six months of his hire date. This period may be extended at the discretion of the Town.

SECONDED BY: Mr. Aubin

DISCUSSION: Discussion took place on the matter of the individual getting his standard endorsement, he may need to attend a training course at CV-TEC.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-22

MOTION BY: Mr. Jason Bruno

WHEREAS, the Town Board did provide in its 2025 budget ab appropriation in the amount of \$13,206.66 for JCEO services, be it,

RESOLVED, that the Town Board authorizes the supervisor to sign the contract between the Town of Schuyler Falls and JCEO for the year 2025.

SECONDED BY: Mr. Vernon Bruno

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-23

MOTION BY: Mr. Vernon Bruno

RESOLVED, that the records of the following town officials who receive or disburse any money of the Town will be accepted and approved as presented:

Supervisor/Secretary to Supervisor

SECONDED BY: Mr. Aubin

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-24

MOTION BY: Mr. Aubin

RESOLVED, that the records of the following town officials who receive or disburse any money of the Town will be accepted and approved as presented:

Town Justice: Philip VanNortwick

SECONDED BY: Mr. Jason Bruno

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-25

MOTION BY: Mr. Jason Bruno

WHEREAS, In accordance with the water supply agreement between the Town of Plattsburgh and the Town of Schuyler Falls Woods Mills Water District, the Town of Plattsburgh sent a letter to notify the town that the annual metered water rate for the 2025 calendar year will be raised to \$4.00 per thousand

WHEREAS, the Town of Schuyler Falls needs to raise the water rate charge to the customers in the district to reflect the increase.

BE IT THEREFORE RESOLVED, that the new water rate for the district will be \$47.92 for the first 0-7,000 gallons and \$4.00 a thousand for over the initial charge.

SECONDED BY: Mr. Aubin

DISCUSSION: This rate is 10% over the cost of what the Town of Plattsburgh is charging the town

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-26

MOTION BY: Mr. Jason Bruno

WHEREAS, In accordance with the water supply agreement between the Town of Plattsburgh and the Town of Schuyler Falls Macey Lane Water District, the Town of Plattsburgh sent a letter to notify the town that the annual metered water rate for the 2025 calendar year will be raised to \$4.00 per thousand

WHEREAS, the Town of Schuyler Falls needs to raise the water rate charge to the customers in the district to reflect the increase.

BE IT THEREFORE RESOLVED, that the new water rate for the district will be \$59.60 for the first 0-7,000 gallons and \$4.80 a thousand over the initial charge.

SECONDED BY: Mr. Vernon Bruno

DISCUSSION: The rate of \$59.60 is 15% over the town's charge. The rate of \$4.80 is 20% over the cost of what the Town of Plattsburgh is charging the district.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno		X	
Timmy Aubin		X	
Jason Bruno		X	
Mindy Smith	X		

DISPROVED

RESOLUTION#25-27

MOTION BY: Mr. Aubin

RESOLVED, that the check list of Judge VanNortwick has been reviewed and acknowledged.

SECONDED BY: Mr. Jason Bruno

DISCUSSION

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-28

MOTION BY: Mr. Aubin

RESOLVED, that the Town of Schuyler Falls enter into an agreement with the EMT of CVPH for ambulance service at the following rates:

2025- \$15, 367.00

2026-\$16,135.00

2027-\$16,942.00

SECONDED BY: Mr. Vernon Bruno

DISCUSSION: In the event of unforeseen increases in EMT of CVPH salary and benefits expenses exceeding four (4%) annually, EMT of CVPH reserves the right to re-negotiate the fee for service amount set fourth above.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-29

MOTION BY: Mr. Vernon Bruno

RESOLVED, that the Town of Schuyler Falls enter into an agreement with the Morrisonville-Schuyler Falls Volunteer Ambulance Service for ambulance service at the following rates:

2025- \$150,000.00

2026-\$157,500.00

2027-\$165,350.00

SECONDED BY: Mr. Jason Bruno

DISCUSSION: First payment installment no later than February 15 of the contract year and the second and final payment installment no later than September 1 of the contract year.

RESOLUTION#25-30

MOTION BY: Mr. Aubin

WHEREAS: The Town of Schuyler Falls adopted a local law for Solar Farms

RESOLVED, that the Town Board set the permit fees for solar farms at \$2,000 per megawatt.

SECONDED BY: Mr. Jason Bruno

DISCUSSION: Adjoining towns have similar rates

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-31

MOTION BY: Mr. Aubin

WHEREAS, the Town of Schuyler Falls contracts with BHSN for Employee Assistance Services

RESOLVED, that the Town Board Authorizes the Town Supervisor to sign the annual contract in the amount of \$300.00

SECONDED BY: Mr. Jason Bruno

DISCUSSION:

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-32

MOTION BY: Mr. Jason Bruno

At a regular/special meeting of the Town Board of the Town of Schuyler Falls held on December 18, 2024 the following resolution was made by Mr. Jason Bruno and was subsequently seconded by Mrs. Smith

WHEREAS, bids for Morrisonville Water District Improvements Phase 2-Distribution were received on October 10, 2024; and

WHEREAS, the Consulting Engineers, Laberge Engineering and Consulting Group LTD., have submitted their report relative to the analysis of bids

NOW, THEREFORE BE IT RESOLVED the recommendation of said engineers be hereby accepted, approved, and adopted; and

BE IT FURTHER RESOLVED THAT, Morrisonville Water District Improvements Phase 2 Distribution be hereby awarded to: John Kubricky & Sons, LLC

P.O. Box 603 Glens Falls, New York 12801

In the amount of 7,986,290.00 and

BE IT FURTHER RESOLVED, that the agreement for the construction contract cannot be executed until such time as the estoppel period has passed for the modified bond resolution acted upon by the Town Board.

SECONDED BY: Mrs. Smith

DISCUSSION: This resolution was tabled due to not having all pertinent information to enact the resolution.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-33

MOTION BY: Mr. Aubin

WHEREAS, the original agreement between the Town of Schuyler Falls, Clinton County, New York, the CLIENT, and Laberge Engineering & Consulting Group LTD., is hereby amended as follows: the contract amount shall be increased by \$97,000 plus reimbursable expenses for engineering and survey services in accordance with the attached Preliminary Statement of Probable Cost included in the awarded WQIP Grant Application.

SECONDED BY: Mr. Jason Bruno

DISCUSSION: The original amount for the contract was \$6,500.00 plus expenses for the preparation and submittal of a 2024 WQIP Grant application. Discussion took place that this is for the Salt Shed engineering costs.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-34

MOTION BY: Mr. Jason Bruno

WHEREAS, a continuing education training program for justice court judges is scheduled in Albany on March 19th-20th 2025 and

WHEREAS, Philip VanNortwick would like to attend the training

BE IT THEREFORE RESOLVED that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2025 budget

SECONDED BY: Mr. Aubin

DISCUSSION: Cost to the Town would include meals, mileage, and accommodations.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-35

MOTION BY: Mr. Vernon Bruno

WHEREAS, a continuing education training program for justice court judges is scheduled in Albany on March 19th-20th 2025 and

WHEREAS, Shirley Smith would like to attend the training

BE IT THEREFORE RESOLVED that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2025 budget

SECONDED BY: Mr. Aubin

DISCUSSION: Cost to the Town would include meals, mileage, and accommodations.

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT
Martin Perrotte				X
Vernon Bruno	X			
Timmy Aubin	X			
Jason Bruno	X			
Mindy Smith			X	

RESOLUTION#25-36

MOTION BY: Mr. Aubin

WHEREAS, the Town of Schuyler Falls will need representation on forming water districts for the Rickson Avenue and Sand Road residents.

RESOLVED, that the town board retains attorney William Ryan from Tabner, Ryan & Keniry LLP. Which specializes in water district formation

SECONDED BY: Mr. Vernon Bruno

DISCUSSION: The town does not pay any amount until services are provided and approved.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION #25-37

MOTION BY: Mr. Aubin

RESOLVED, that the Town of Schuyler Falls enter into an agreement with the Town of Bangor Animal Shelter for the year 2025, to harbor and treat all dangerous dogs seized in the town.

SECONDED BY: Mr. Jason Bruno

DISCUSSION: This is a mandatory requirement for all towns per New York State Agriculture and Markets Law. A fee of \$1,200.00 will be paid for the year 2025 contract.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-38

MOTION BY: Mr. Aubin

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Highway Fund Budget Transfers:

From: DA.9060.800 Hospital & Medical Insurance \$13,549.59

To: DA.5110.410 General Repairs Signs \$159.96

To: DA.9040.800 Workers Compensation \$12,039.00

To: DA.9056.800 Employee Benefits Uniforms \$1,350.63

SECONDED BY: Mr. Jason Bruno

DISCUSSION: To cover the cost of bills for 2024 through year end.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION#25-39

MOTION BY: Mr. Vernon Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Highway Fund Budget Transfers:

From: A.9060.800 Hospital & Medical Insurance \$9,604.77

To: A.1220.400 Supervisor Contractual \$130.15

To: A.1660.400 Central Storeroom Cont. Expense \$439.62

To: A.3510.400 Control of Dogs Cont. Expense \$40.00

To: A.9040.800 Workers Compensation \$8,995.00

SECONDED BY: Mr. Aubin

DISCUSSION: To cover the cost of bills for 2024 through year end.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

CLAIMS

General Abstract for December \$186,295.74

Highway Abstract for December \$78,981.75

Audit Only for December \$4,326.86

Capital Projects Abstract for December \$24,235.37

Woods Mills Water for December \$1560.33

Morrisonville Water for December \$9,771.47

Macey Lane Water for December \$1,147.37

Lighting District Abstract for December \$0.00

Fire District Abstract for December \$165,367.00

Payroll Claims: (20250002-202500020)

Audit Only (#202500021-202500033)

Claims (#202500034-202500182)

PUBLIC FORUM a member of the audience mentioned that the residents around the Birchwood Property must deal with the mess. The properties are separate parcels. The proposed water rate increase did not pass tonight. Discussion took place on the matter. Supervisor Smith explained she will correspond with the Town of Plattsburgh regarding the water rates. Mr. Rock questioned the EMT fee on tax bills. His question was whether or not the EMT fee goes to the EMT services. It was explained to him that indeed the fee does go to the EMT's. He also questioned about soil related to the salt shed grant. It was explained to him that the town was going out to talk to residents regarding this matter. The salt shed is unable to be placed at the sand pit because the DEC wants a separate shed for salt. Further discussion took place on the matter. The discussion of possibly putting the salt shed at Salmon River Road Park was discussed and it was mentioned that park is a youth park.

NEXT MEETING

Regular Meeting	Tuesday 02/25/25	6 PM
Work Session	Wednesday 02/05/25	6 PM
Regular Meeting	Wednesday 02/19/25	6 PM

Mr. Jason Bruno made a motion to enter executive session. The motion was seconded by Mr. Vernon Bruno. At approximately 7:15 the board entered executive session for a personnel matter. A motion was made by Mrs. Smith to return from executive session. The motion was seconded by Mr. Aubin. At approximately 8:00 PM the board returned from executive session.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte			X
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

ADJOURNMENT Mr. Jason Bruno made a motion to adjourn, which was seconded by Mr. Vernon Bruno, and was **UNANIMOUSLY APPROVED. ADJOURNMENT.**

Kelsi Russell, Town Clerk

