

**TOWN OF SCHUYLER FALLS
ZONING BOARD OF APPEALS
ORGANIZATIONAL MEETING 02-22-2022**

The organizational meeting of the Zoning Board of Appeals was called to order at 6:30 p.m. by Chairman Frank Dorrance.

Roll Call	Present	Absent
Frank Dorrance (Chairman)	X	
Tom Carlsen (Vice-Chairman)		X
Rick Hazen		X
Tim Aubin	X	
Kelsi Russell (Alternate)	X	

Others Present: Richard Donah

Mr. Dorrance moved on to the second item on the agenda approval of the October 2021 meeting minutes. After discussion with Mr. Dorrance our board chair, approval of minutes for the October 2021 meeting was tabled until our next meeting due to the fact that more then two votes are likely needed to approve meeting minutes.

Mr. Dorrance then moved on to the next item on the agenda, organizational matters.

Mr. Dorrance made a motion that the Zoning Board of Appeals hold their meetings on the 3rd Monday of each month at 6:30 PM in the large conference room at the town hall. The motion was seconded by Mrs. Russell.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice-Chairman)			X
Rick Hazen			X
Tim Aubin	X		
Kelsi Russell (Alternate)	X		

Motion passed

Mr. Dorrance made a motion that we approve Tom Murnane as the Zoning Board of Appeals Attorney for the 2022-2023 year. The motion was seconded by Mr. Aubin.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice-Chairman)			X
Rick Hazen			X
Tim Aubin	X		
Kelsi Russell (Alternate)	X		

Motion passed.

Mr. Dorrance made a motion to approve Kelsi Russell as the Zoning Board of Appeals Secretary/Clerk for the 2022-2023 year. The motion was seconded by Mr. Aubin.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice-Chairman)			X
Rick Hazen			X
Tim Aubin	X		
Kelsi Russell (Alternate)	X		

Motion passed.

Mrs. Russell made a motion to approve Mr. Dorrance as the Zoning Board of Appeals Chairman for the 2022-2023 year. The motion was seconded by Mr. Aubin.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice-Chairman)			X
Rick Hazen			X
Tim Aubin	X		
Kelsi Russell (Alternate)	X		

Motion passed.

Mr. Dorrance made a motion to approve Tom Carlsen as the Zoning Board of Appeals Vice-Chairman for the 2022-2023 year. The motion was seconded by Mr. Aubin.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice-Chairman)			X
Rick Hazen			X
Tim Aubin	X		
Kelsi Russell (Alternate)	X		

Motion passed.

Mr. Dorrance moved on to the next item on the agenda: old business. Clinton county planning department has come out with a list of items they want referred to them in the future. Mr. Dorrance reviewed the correspondence. Further discussion took place on the correspondence received. Mr. Dorrance also mentioned that there was a letter from Betsy Finnegan, that came in to the Town Board members about many different matters. Mr. Dorrance elaborated and discussed this matter with the Zoning Board of Appeals. Mr. Dorrance explained that this matter is being handled by the Town Board. Mr. Dorrance also explained that he spoke to Mr. LaCount and he has not yet cited Mr. Gherke, regarding his property status. Mr. LaCount will be following up with Mr. Murnane and then he will be citing Mr. Gherke as requested. Mrs. Russell mentioned that from now on Town Board members that have requested minutes/agendas will also be receiving the ZBA minutes and agendas via email per a request from Mr. Randall.

Mr. Dorrance made a motion to adjourn the February ZBA meeting. The motion was seconded by Mrs. Russell.

Roll Call	Aye	Nay	Absent
Frank Dorrance (Chairman)	X		
Tom Carlsen (Vice- Chairman)			X
Rick Hazen			X
Tim Aubin	X	X	
Kelsi Russell (Alternate)	X		

Motion passed.

The February 2022 Zoning Board of Appeals meeting was adjourned at 6:45 PM.

Respectfully Submitted,

Kelsi Russell