

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING DECEMBER 27, 2022

Supervisor Randall called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<u>Present</u>	<u>Absent</u>
<u>MEMBER</u>		
Howard Newton	X	
Martin Perrotte		X
Vernon Bruno	X	
Reginald Facteau	X	
Kevin Randall	X	
Donna Hamel	X	
Michael Snider	X	

PUBLIC RECOGNITION Richard Donah, Larry Whalen, Barb Benkwitt, Rich Dabrowski, Jason Rock, Jason Bruno, Susan Picard, Mike Emde

All Board Members were provided with a copy of the Minutes of the Public Hearing that was held on November 10, 2022.

Mr. Facteau made a motion to approve and accept the Minutes as presented; Seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

All Board Members were provided with a copy of the Minutes of the Special Meeting that was held on November 10, 2022.

Mr. Bruno made a motion to approve and accept the Minutes as presented; Seconded by Mr. Newton.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

All Board Members were provided with a copy of the Minutes of the Special Meeting that was held on November 19, 2022.

Mr. Newton made a motion to approve and accept the Minutes as presented; Seconded by Mr. Facteau.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

MONTHLY REPORTS Town Clerk, Supervisor, Woods Mills Water, Morrisonville Water, Macey Lane, Historian, Dog Control

Mr. Newton made a motion to file the reports; Seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

COMMUNICATIONS/ 1. Received a thank you letter from Clinton County Soil and Water Conservation District for the Town's participating in their local highway salt reduction/Environmental Protection project mini-grant program.

2. Received Correspondence from NYS Homes and Community Renewal regarding the grant agreement on the 12- month completion notice.

3. Received several communications from Charter regarding price increases, channel removals and additions to their line-up.

RECEIPTS Town Clerk/\$470.00, Woods Mills Water/\$79.28, Macey Lane Water/\$757.44, Securix, LLC- Court Diversion Program/\$45.00, Geico Insurance/\$3,240.00, CC Treasurer-2022 Youth Program/\$1,569.36, Charter Franchise Fees/\$17,600.26, EarthWaste-Scrapmetal/\$68.40, Judge Barber/\$110.00, Judge VanNortwick/\$953.00

Mr. Newton made a motion to file the receipts; Seconded by Mr. Facteau.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

Mr. Facteau made a motion to file the minutes of the Planning Board dated 11/01/22. This motion was seconded by Mr. Bruno and Unanimously Approved.

DEPARTMENT REPORTS Councilman/ Mr. Newton mentioned that the American Red Cross is still looking for sheltering locations for animals as well as people in the event of an emergency. Mr. Randall will check with the fire department and the school for possible places to shelter.

Mr. Facteau asked if there was an update on the removal of the burnt-out building on the corner of Flat Rock and Shingle Street. Mr. Randall said this issue is being worked on. Mr. Facteau mentioned the fact that the website is not functioning properly. Hopefully, the new website, which the Town is working on to obtain, will take care of all the issues that personnel and residents are experiencing.

Highway/ Mr. Snider reported that his crew has been busy sanding, plowing, and removing debris on Town roadways.
Supervisor/ Mr. Randall told the Board members that after research done by all Councilmembers, it looks like North Shore Solutions will be hired by resolution next month as the new Website Manager. The Town would like to ensure that the town website is functional and existing issues are corrected in a timely manner.

After completing the annual review for the Town's insurance, Selective Ins. was still the most competitive bid and will remain the Town's insurance carrier.

The Town's 2023 budget has been approved. Even with the added money placed in the 2023 budget for improvement projects to the general and highway budgets, the Town remained under the 2% tax cap by \$8,064.00. The General fund remained at 30 cents per 1,000 and the Highway fund had a modest increase from 2.81 to 2.91 per 1,000.

Mr. Davies from the Clinton County Health Dept. has reported that at least one home in on Rickson Avenue will most probably receive a temporary Point of Entry System to treat their water. His department will continue testing in the area to see if more are needed. This system is intended for a short-term solution to the problem. Avenues are being researched on applying for a 2023 emerging containments grant. This program could provide 100% funding for the water project on Rickson Avenue.

Mr. Randall reported that the second Annual Schuyler Falls Town Wide Holiday Festival and lighted Fire Truck Parade was a Hugh Success. An estimated 175-200 people attended throughout the day Mr. Randall thanked all who worked so hard to make it a success. Thanks to all who not only donated their time, but brought decorations, crafts for the kids, and holiday treats to eat. He wanted to also thank emergency services and the local side by side club for their time and dedication to provide all the lighted apparatus for the parade. He said he is looking forward to a successful event for next year.

Mr. Randall received word that the Morrisonville Water Project congressional funding that was submitted last year may have already been approved. It appears that the Town has made it through all the cuts and are is the final federal budget for the president to sign. This alone will add \$2,560,000.00 of grant monies! Hopefully, a commitment letter will follow soon.

He said that the Sand Road proposed water district will be moving forward. He was notified that grant money has been approved for this project. He will keep everyone informed as soon as he receives more information.

RESOLUTIONS

RESOLUTION #22-99

MOTION BY: Mr. Newton

RESOLVED, that the Town Board re-appoints Timmy Aubin to the Zoning Board of Appeals, appointment effective immediately and to expire on December 31, 2027.

SECONDED BY: Mr. Facticeau

DISCUSSION: Mr. Aubin is required to complete the training as required by State statue to obtain four hours of training per year or an accumulation of 25 hours per term. Mr. Aubin's required training has been waived for the previous term due to the fact that he was appointed to fill a one- year unexpired term.

AYES: Mr. Newton, Mr. Bruno, Mr. Facticeau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-100

MOTION BY: Mr. Bruno

RESOLVED, that the Town Board re-appoints Vic McCasland to the Planning Board, appointment effective immediately and to expire on December 31, 2027.

SECONDED BY: Mr. Newton

DISCUSSION: Mr. McCasland is required to complete the training as required by State statue to obtain four hours of training per year or an accumulation of 25 hours per term

AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Facticeau

ABSENT: Mr. Perrotte

RESOLUTION #22-101

MOTION BY: Mr. Facticeau

RESOLVED, that the Town of Schuyler Falls Town Board acknowledges the Resignation of William LaCount, Codes Officer, effective date of December 1, 2022.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Facticeau

ABSENT: Mr. Perrotte

RESOLUTION #22-102

MOTION BY: Mr. Facticeau

WHEREAS, the Town Board of the Town of Schuyler Falls has recognized the health and safety issues of the residents of Rickson Avenue; and

WHEREAS, the Town Board of the Town of Schuyler Falls entered into a contract with Laberge Group Engineering for the development and installation of water improvements to serve the residents of Rickson Avenue; and WHEREAS, said agreement outlined the preparation of plans and engineering studies to provide for the installation of municipal water lines to serve the residents and a single business which are located on Rickson Avenue;

WHEREAS, the Town Board of the Town of Schuyler Falls held a regular meeting on May 24, 2022 and approved said agreement, in the amount not to exceed \$14,500, with Laberge Group Engineering by the adoption of Resolution No. 22-50; and

WHEREAS, it was agreed that the funds for the Rickson Avenue Water Project will be drawn from the American Rescue Plan Act (ARPA) Award received by the Town of Schuyler Falls;

NOW THEREFORE, IT IS RESOLVED that the Town Board of the Town of Schuyler Falls will continue with said agreement to provide Municipal Water to the residents of RICKSON AVENUE ONLY in accordance with the Resolution Number 22-50.

SECONDED BY:

RESOLUTION DID NOT RECEIVE A SECOND, SO RESOLUTION DID NOT GO FORWARD.

RESOLUTION #22-103

MOTION BY: Mr. Facteau

Whereas, this Town Board supports the creation and maintenance of affordable housing in the Town of Schuyler Falls, and

Whereas, the Town applied for a grant from the United States Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Small Cities Program, administered by the New York State Housing Trust Fund Corporation of Office of Community Renewal (OCR), and

Whereas, the Town was awarded Project #1047HR306-22 for the general purposes of rehabilitating housing and notice to that effect was provided to the Town by OCR on November 10, 2022 for the amount of Two Hundred Fifty Thousand Dollars (\$250,000)

Resolved, that the Town Board wishes to accept the award and authorizes the Town Supervisor to execute an Agreement between the Town of Schuyler Falls and the Office of Community Renewal (NYS HTFC), and Resolved, that the Town Board wishes to engage the services of Friends of the North Country, Inc. (Friends) to administer the 2022 Town of Schuyler Falls Housing Rehabilitation Program award and authorizes the Town Supervisor to execute an Agreement between the Town of Schuyler Falls and Friends who will, for the standard allowable Program Delivery and Administrative fee schedule allowed by the OCR, perform as Subrecipient on behalf of the Town of Schuyler Falls in accordance with OCR guidelines.

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-104

MOTION BY: Mr. Newton

RESOLVED, the Town of Schuyler Falls Town Board authorizes the Town Supervisor to sign the Fair Housing Plan adopted by the Schuyler Falls Town Board for the Town's Office for Community Renewal Community Development Block Grant project #1047HR306-22 Housing Rehabilitation Program.

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-105

MOTION BY: Mr. Newton

RESOLVED, the Town of Schuyler Falls Town Board authorizes the Town Supervisor to act as Fair Housing Officer for the Town's Office of Community Renewal Community Development Block Grant project #1047HR306-22 Housing Rehabilitation Program.

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-106

MOTION BY: Mr. Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls designates the Town Supervisor as the ADA Coordinator and to adopt the following:

Notice Under the American with Disabilities Act

Grievance Procedures

Grievance Form

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-107

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls Town Board authorizes to adopt the Section 3 Plan, to authorize the Town Supervisor to sign the Section 3 Plan, and to designate the Town Supervisor to act as the Section 3 Coordinator for Section 3 matters including the Town's Office for Community Renewal Community Development Block Grant Programs.

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-108

MOTION BY: Mr. Bruno

RESOLVED, that the Town of Schuyler Falls Town adopts the Policies and Procedures Manual which include the Sub-Recipient Monitoring Policy and Report Template for the Town's Office for Community Renewal Community Development Block Grant project #1047HR306-22 Housing Rehabilitation Program.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-109

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the hiring of Tabner, Ryan & Keniry (William Ryan Jr.) for the proposed Morrisonville Water District project.

SECONDED BY: Mr. Randall

DISCUSSION: \$245.00 Per hourly rate

AYES: Mr. Newton, Mr. Bruno, Mr. Randall

NAYES: Mr. Facteau/ Mr. Facteau voted no as he thinks the Town can hire a local attorney to do the job just as well instead of going with an Albany based attorney.

ABSENT: Mr. Perrotte

RESOLUTION #22-110

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the Supervisor to sign the Service Agreement with Employee Assistance Services, contract attached, retroactive date of November 1, 2022 through October 31, 2023. with an agreed fee of \$50.00 per annum per covered employees (6) and a DOT random testing selection set up fee (one time) \$100.00

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-111

MOTION BY: Mr. Bruno

WHEREAS, the 2023 Association of Towns Annual Meeting is scheduled to be held in New York City on February 19-22 2023 an

WHEREAS, Reginald Facteau and Howard Newton would like to attend and money is allocated in the budgets of Reginald Facteau and Howard Newton to attend Conference; be it hereby,

RESOLVED, that the Town Board authorizes the attendance of said meeting and expenses incurred in attending conference are chargeable to the Contractual Account for each department as allocated in the Budget; and it is further,

RESOLVED, the Supervisor is authorized to advance funds for pre-registration, purchase of travel, hotel accommodations and meals for said conference.

SECONDED BY: Mr. Randall

DISCUSSION: There will not be a bus for the trip this year to NYC. Each attendee will be given \$200.00 to cover roundtrip travel to and from the conference. The attendee will be responsible to secure their own travel arrangements. Mr. Facteau said that he thought he remembered Mr. Randall at a previous meeting stating that if anyone wanted to attend that they could go. Mr. Randall said that he does not remember saying that as each department head is responsible for their budget. He spoke to Mr. Dorrance, who is the chairperson of the Zoning Board. Mr. Dorrance stated that he did not allocate any extra money in the 2023 budget for training. Mr. Randall said that there will be training in Saratoga Springs in April exclusively for Planning and Zoning Board members.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-112

MOTION BY: Mr. Facteau

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From:	A.1990.400	Contingent Acct.	\$ 600.00
To:	A.6410.400	Publicity Cont. Exp	\$ 600.00

To cover the cost expenses for Christmas Entertainment

From:	A.1990.400	Contingent Acct.	\$ 1,620.00
To:	A.8020.100	Planning Personal Services	\$ 110.00
To:	A.8020.400	Planning Contractual Exp.	\$ 260.00
To:	A.8989.400	Community Services Cont. Exp.	\$ 100.00
To:	A.3989.400	Drug Testing Cont. Exp.	\$ 150.00
To:	A.1660.400	Central Storeroom Cont. Exp.	\$ 1,000.00

SECONDED BY: Mr. Randall

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-113

MOTION BY: Mr. Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Highway Fund Budget Transfers.

From:	DA.5130.200	Machinery Equipment	\$ 3,000.00
To:	DA.6410.400	Machinery Cont.	\$ 3,000.00

To cover the cost of expenses for 2022

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-114

MOTION BY: Mr. Randall

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From:	WM.0909.000	Fund Balance Unreserved	\$ 7,000.00
To:	WM.8310.400	Administration Cont. Exp.	\$ 7,000.00

To cover the cost of expenses for LaBerge to date

SECONDED BY: Mr. Newton

DISCUSSION: When asked by Mr. Facteau if any of this money is for the Trombley water project, Mr. Randall replied that it was not.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall
ABSENT: Mr. Perrotte

RESOLUTION #22-115

MOTION BY: Mr. Randall

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From: WML.0909.000 Fund Balance Unreserved	\$ 10,500.00
To: WML.8310.400 Administration Cont. Exp.	\$ 10,500.00

To cover the cost of expenses of Laberge to date.

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RESOLUTION #22-116

MOTION BY: Mr. Randall

RESOLVED, that the Town of Schuyler Falls Town Board acknowledges the Resignation of Town Councilman, Howard Newton, effective date of December 31, 2022 at 23:59:59.

SECONDED BY: Mr. Bruno

DISCUSSION: Mr. Randall thanked Mr. Newton for all the years he has given to the Town and said that Mr. Newton will be sorely missed.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

CLAIMS

General Abstract for the Month of December	\$ 23,669.88
Highway Abstract for the Month of December	\$ 26,645.32
Morrisonville Water Abstract for the Month of December	\$ 9,870.90
Woods Mills Water Abstract for the Month of December	\$ 3,288.99
Macey Lane Water Abstract for December	\$ 664.95
Audit only Abstract for the Month of December	\$ 2,898.96

Vouchers for Claims (#202201521-202201628)

Vouchers for Audit Only (#202201490-202201502)

Payroll Vouchers (#202201476-202201489)

(#202201503-202201520)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. Bruno

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

PUBLIC FORUM Michael Emde brought up several issues and questions regarding the Town's current website. It was told to him that hopefully a new website company will be on board in the next few months and will take care of all the issues of concern.

Jason Rock mentioned that the Christmas festivities were very nice. He said that with the amount of people that attended, he thought a bathroom should be constructed on that site as well as in the other parks. He asked if it were possible to have a sign installed outside of the Town Offices to inform the public of the events going on in the Town. He asked if the Town would consider installing a gate outside of the Sand pit on Mason Street. He said that there are commercial vehicles filling their trucks with sand. It was mentioned that this issue was discussed at a meeting in the past and options are being research, one being possibly installing cameras to monitor what is happening at that location. Mr. Rock asked why there is nothing being done to correct the River Street water issues. Mr. Randall assured him that progress is being made to correct that and other Morrisonville Water District issues. Mr. Dabrowski asked if there were any updates on the issues with the home on Birchwood Drive. Mr. Randall told him that this matter is still being worked on.

NEXT MEETING

Organizational Meeting	Tuesday	January 3, 2023	5:30 p.m.
Work Sessions (if Needed)	Tuesday	January 3, 2023	following Organizational meeting.
	Monday	January 17, 2023	6:00 p.m.
Regular Meeting	Tuesday	January 24, 2023	6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Randall; and was **UNANIMOUSLY APPROVED. ADJOURNMENT/8:00 p.m.**

Donna Hamel/Town Clerk