

**TOWN OF SCHUYLER FALLS**  
**TOWN BOARD**  
**REGULAR MEETING MARCH 29, 2022**

Supervisor Randall called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<b><u>Present</u></b>	<b><u>Absent</u></b>
<b><u>MEMBER</u></b>		
Howard Newton	X	
Martin Perrotte		X
Vernon Bruno	X	
Reginald Facticeau	X	
Kevin Randall	X	
Donna Hamel	X	
Michael Snider	X	

**PUBLIC RECOGNITION** Rich Dabrowski, Richard Donah, Barb Benkwitt, Jason Bruno, Heather Nadeau, Larry Whalen

Mr. Facticeau brought up a complaint he received from a resident regarding the fact that the Town Agenda for this meeting was not posted on the Town’s website. He said that the law states that 24 hours prior to a Town meeting, the agenda for that meeting is required to be posted. He said that this complaint will be forwarded to the Committee on Open Government. Mr. Randall and the Town Clerk both answered that the agenda was posted, as required, on the Town’s website and the Town Clerk’s Bulletin Board.

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on February 15, 2022.

**Mr. Newton made a motion to approve and accept the Minutes as presented; Seconded by Mr. Bruno.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Facticeau, Mr. Randall**

**ABSENT: Mr. Perrotte**

**CLAIMS (AMENDED FROM LAST MONTH)**

General Abstract for the Month of February	\$10,306.46
Highway Abstract for the Month of February	\$18,821.38
Morrisonville Water Abstract for the Month of February	\$ 56,408.92
Woods Mills Water Abstract for the Month of February	\$ 51,444.09
Macey Lane Water Abstract for the Month of February	\$ 32,019.72
Audit only Abstract for the Month of February	\$ 2,593.99

Vouchers for Claims (#202200224-202200282)	
Vouchers for Audit Only (#202200192-202200204)	<b>FEBRUARY</b>
Payroll Vouchers (#202200159-202200191)	
(#202200283-202200296)	

**Mr. Newton made a motion to acknowledge the amended claims and the amended voucher numbers for the month of February, which was seconded by Mr. Bruno.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Facticeau, Mr. Randall**

**ABSENT: Mr. Perrotte**

**MONTHLY REPORTS** Town Clerk, Supervisor, Woods Mills Water, Morrisonville Water, Macey Lane Historian, Tax Collector, Supervisor, Codes Officer (January and February)

**Mr. Facticeau made a motion to file the reports; Seconded by Mr. Mr. Newton.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Facticeau, Mr. Randall**

**ABSENT: Mr. Perrotte**

- COMMUNICATIONS/**
1. Received several communications from Charter regarding pricing and channel changes.
  2. Received memo from JCEO listing all the services that they provide.
  3. Received several complaints from residents/Speed limit on road, Sand pit on Mason St.

**RECEIPTS** Town Clerk/\$195.00, Woods Mills Water/\$310.35, Macey Lane Water/\$136.48, Tax Collector/\$50,260.12, Charter Franchise Fee 4<sup>th</sup> quarter/\$18,238.81, Securix, LLC Court Diversion Program/\$45.00, Judge Barber/\$538.00, Judge VanNortwick/\$2,603.00

Cash Receipts for the month of February/ \$791.62/Perma workers comp refund, Judge Barber/\$925.00, Judge Van Nortwick/\$1,402.00

**Mr. Bruno made a motion to file the receipts; Seconded by Mr. Facticeau.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Facticeau, Mr. Randall**

**ABSENT: Mr. Perrotte**

**Mr. Newton made a motion to file the minutes of the Planning Board dated 03/01/22. This motion was seconded by Mr. Bruno and Unanimously Approved.**

**Mr. Newton made a motion to file the minutes of the Zoning Board of Appeals dated 10/18/2021. This motion was seconded by Mr. Facteau and Unanimously Approved.**

**DEPARTMENT REPORTS Councilman/** Mr. Facteau mentioned that at a work session, there was a discussion about having complaint forms for residents to fill out and give to the Codes Officer. It was mentioned that possibly one can be placed on the website that would enable residents to fill out and submit. It was asked if the Town could now videotape meetings and post them on the Town's website. Mr. Randall said that this is being worked on as the website was just updated a few weeks ago.

Mr. Bruno asked if there was an update on the issue regarding wood boilers. It was said that the committee working on updated the Zoning Laws will be working on this issue as well as other updates to the Zoning Law. When asked why those meetings are not taped, Mr. Randall explained that they do not fall under the open meetings law. Mr. Bruno asked the Highway Superintendent if it was correct that the Highway Department does not have a backhoe. Mr. Snider said that they do not have one.

**Highway/** Mr. Snider reported that his crew has been busy filling pot holes and straightening road signs. They have been doing some light sanding as well due to the frequent snow squalls. He told the Board members that he has been looking for some good used highway equipment and might have found a 2010 plow truck. This would be purchased from another Municipality so it would not have to go out for bid. He said the municipality has yet released it for sale to date. He hopes that they will do so for the next Town Board meeting in April. Mr. Snider said that he is still looking for a backhoe, a shoulder machine and some other equipment. When asked if he has looked into the possibility of leasing or bonding some equipment, Mr. Snider said that that option could be a possibility.

**Historian/** Barb Benkwitt told the Board members that she has had several inquiries for information on the early 1800s. She told the Board members that she has an opportunity to apply for another historical grant. The Board members will find the resolution to authorize the application tonight.

**Supervisor/** Mr. Randall is working through the final paperwork to complete the \$1.3 million dollar grant application through USDARD.

All paperwork has been submitted to Selective Ins. to update Theft Ins. to \$250,000.00. This extra coverage will cover the large draws to the Town from the CDBG & USDARD grants when that project starts.

Mr. Snider has found two used Highway Plow Trucks to possibly purchase to update his fleet. He will get back to Mr. Randall when he has the paperwork, quotes and after the inspection of the trucks. The Highway department is also in need of a road widener machine. Mr. Snider has one quote now and is in the process of getting two more.

Mr. Randall received a hand written list of items from the Highway Shop Stewart to be negotiated on as the Highway Union contract is expiring at the end of the year. Mr. Randall is meeting with the Shop Steward and Micky Smith, who is the Regional Teamsters Union Rep., on Thursday Morning at the office. After this meeting Mr. Perrotte and Mr. Newton will be working with the Union to try to reach a Tentative Contract agreement before November 1<sup>st</sup>. This will allow time for the Board members to hopefully vote on the new contract before it expires on December 31<sup>st</sup> 2022.

A complete set of plans and engineering with the advertisement for the bid has been received by Barton and Loguidice regarding the Highway garage floor. After tonight's resolution, the advertisement will be published in the Press Republican to request bids for this project.

Mr. Randall handed out paperwork on the update on the PFOA/PFOS issue on the Kent Falls Rd, Sand Rd, and Rickson Ave.

Mr. Randall told the Board members that letters were sent out to the residents that were affected by the new flood plan map.

**A proposal has been received from RMS to survey the Town Land at the Pocket Hill locations. He gave the Board members a copy of the quote for review and possibly come to an agreement tonight. After some discussion on how and what will be done, Mr. Newton made a motion to hire RMS to complete the boundary survey and mapping at 906 Rt 22B known as tax parcel number 256.2-1-7. The cost for this survey will be between \$3,900.00 to \$4,400.00. This motion was seconded by Mr. Facteau and was Unanimously Approved.**

The complete street products have been ordered and receipts will be submitted to the Clinton County Health Dept. for reimbursement of the funds. This was the \$8,000.00 grant that was awarded to the Town to include Bike path signs & road markers with stripping, new cross walk stripping at prearranged locations, bike racks and benches for two parks.

Mr. Randall has contacted PM Leary regarding the playground equipment that has been ordered to replace the equipment that was vandalized. He was told that this project has been put on their work schedule now that the winter weather has broken.

All DSANY paperwork for the splash pad is complete and the Town should know within the next 3-6 months when the project can be started. This is the time table for the final review process. Hopefully, building will be started no later than August of this year!

## **RESOLUTIONS**

### **RESOLUTION #22-33**

**MOTION BY: Mr. Bruno**

**RESOLVED, that the Town of Schuyler Falls Town Board acknowledges the Resignation letter from Daniel Goslin, Building and Grounds, effective date of June 1, 2022.**

**SECONDED BY: Mr. Newton**

**DISCUSSION: Mr. Randall wanted to thank Mr. Goslin for the outstanding job he has done for the Town. He added that he was a jack of all trades and worked in all departments.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall**

**ABSENT: Mr. Perrotte**

### **RESOLUTION #22-34**

**MOTION BY: Mr. Newton**

**RESOLVED**, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

**From: A.7140.400 Playground/Rec Contractual \$ 5,500.00**  
**To: A.7310.200 Youth Program Equipment \$ 5,500.00**

**DISCUSSION: To cover the cost of half the expenses of a new dump trailer**

**SECONDED BY: Mr. Randall**

**AYES: Mr. Newton, Mr. Bruno, Mr. Fecteau, Mr. Randall**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-35**

**MOTION BY: Mr. Bruno**

**WHEREAS**, the Recreation Department along with the Highway Department would like to purchase a Dump Trailer, and

**WHEREAS**, as stated in the procurement policy, quotes were received and reviewed for the Dump Trailer and are attached, now be it therefore

**RESOLVED**, that the Dump Trailer will be purchased from Big Tex Trailer World, Inc. in Colchester, VT, who submitted the lowest quote in the amount of \$11,112.05

**SECONDED BY: Mr. Newton**

**DISCUSSION: This purchase amount would be split between the two departments**

**AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Fecteau**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-36**

**MOTION BY: Mr. Fecteau**

**RESOLVED**, that the Regular Town Board Meeting scheduled for April 26, 2022 be rescheduled for April 27, 2022

**SECONDED BY: Mr. Newton**

**DISCUSSION: Town Clerk will be out of Town.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Fecteau**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-37**

**MOTION BY: Mr. Randall**

**WHEREAS**, the Historian, Barb Benkwitt, would like to apply for a Preserve New York grant so that AARCH (Adirondack Architectural Heritage) can be hired as consultant to prepare a cultural resource survey for the hamlet of Schuyler Falls area leading to a National Register Nomination for the district in the hamlet, and

**WHEREAS**, the grant, if received, would be for \$4,400, funding 80% of the projected \$5,500 project cost, with the Town (Historian Budget) responsible for \$1,100, be it therefore

**RESOLVED**, that the Town of Schuyler Falls Town Board authorizes the Historian to apply for this grant.

**SECONDED BY: Mr. Fecteau**

**DISCUSSION: This reflects the first recommendation from the "Reconnaissance Survey of the Town of Schuyler Falls, New York" completed in Fall, 2021, and funded (at 80%) by this same grantor, the Preservation League of NYS. This also is consistent with the Schuyler Falls Bicentennial Plan suggestions regarding valuing our historic treasures.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Fecteau**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-38**

**MOTION BY: Mr. Randall**

**WHEREAS**, the Town of Schuyler Falls from time to time receives permits from the New York State Department of Transportation (NYSDOT) to temporarily obstruct, install, construct, maintain, operate or replace any facilities within the bounds of a state highway right-of-way, and

**WHEREAS**, the Town of Schuyler Falls is required by NYSDOT to indemnify or hold harmless agencies and/or officials of the State of New York for such temporary obstructions, installations, construction or maintenance; now therefore, be it

**RESOLVED**, that the Town Board does grant the Supervisor of the Town of Schuyler Falls to execute the Undertaking in connection with highway permits issued by NYSDOT agreement.

**SECONDED BY: Mr. Bruno**

**AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Fecteau**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-39**

**MOTION BY: Mr. Newton**

**WHEREAS**, PERMA is holding their annual 2022 conference in Bolton Landing on May 26 – May 27, 2022

**WHEREAS**, the Secretary, Mary Sorrell, would like to attend as she handles the Worker's Comp Claims for the Town, be it therefore

**RESOLVED**, that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2022 budget.

**SECONDED BY: Mr. Fecteau**

**DISCUSSION: Perma pays for one registrant so the only cost would be mileage.**

**AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Fecteau**

**ABSENT: Mr. Perrotte**

**RESOLUTION #22-40**

**MOTION BY: Mr. Newton**

WHEREAS, the New York State Association of Highway Superintendent's Annual Conference is scheduled to be held in Ithaca, New York, June 06-08, 2022 and

WHEREAS, Michael Snider has submitted his budget and it has been approved in said budget for this conference, be it hereby,

RESOLVED, that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2022 budget, and be it further

RESOLVED, the Supervisor is authorized to advance funds for pre-registration and purchase of travel and hotel accommodations for said workshop.

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Facteau

ABSENT: Mr. Perrotte

#### RESOLUTION #22-41

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the advertisement to be placed in the Press Republican for sealed bids for the furnishing of all labor and material necessary for the Town of Schuyler Falls Highway Garage Floor Replacement Project. Bids will be received by the Town of Schuyler Falls Clerk, 997 Mason Street, Morrisonville, NY 12962 until 2:00 P.M. local time Wednesday, April 27, 2022. The bids will be opened and publicly read aloud at 6:00 P.M. local time, April 27, 2022. at the Town Board meeting. Before the awarding of the bid, all Bids will be reviewed by Barton & Loguidice.

SECONDED BY: Mr. Randall

AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Facteau

ABSENT: Mr. Perrotte

#### RESOLUTION #22-42

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the hiring of the LaBerge Group for services related to the submission of FY2023 Congressionally Directed Spending and Community Project Funding requests to the offices of US Senators Schumer, Gillibrand and US Representative Stefanik.

SECONDED BY: Mr. Randall

DISCUSSION: The contract amount shall be billed hourly plus reimbursable expenses with a total budget not to exceed \$6,000.00.

AYES: Mr. Newton, Mr. Bruno, Mr. Randall, Mr. Facteau

ABSENT: Mr. Perrotte

#### CLAIMS

General Abstract for the Month of March	\$ 62,846.61
Highway Abstract for the Month of March	\$44,787.23
Morrisonville Water Abstract for the Month of March	\$ 7,221.55
Woods Mills Water Abstract for the Month of March	\$ 474.41
Macey Lane Water Abstract for March	\$ 482.60
Audit only Abstract for the Month of March	\$ 5,518.18

Vouchers for Claims (#202200333-202200498)

Vouchers for Audit Only (#202200297-202200313)

Payroll Vouchers (#202200205-202200223)

(#202200314-202200332)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

PUBLIC FORUM Heather Nadeau had a few items to address which Mr. Randall responded to some of her concerns.

1. Asked about the damaged fence at the Town Hall Park- Mr. Randall told her that the fence will be taken down and replaced once the splash pad is finished.
2. Mentioned that she was concerned about the lack of knowledge and professionalism from the Planning Board Chairman. She stated that she does not feel that all meetings require an Attorney to be present as this would save the Town some money.
3. She said that a gate should be installed at the Town sand pit to avert people other than Town employees and "friends" of the land owner from entering. She would like to see the Town trucks scoop excess sand/salt mixture from road cleanup to be placed where the public can obtain it for use.
4. She said that according to Google Maps, there could be some concerns of encroachments from the adjacent land owner regarding the boundaries of the Town's pit. She said that the Town should contact Mr. Scott Williams who is the Region 5 Mining Coordinator, with concerns on the boundary lines.
5. She would like to have information posted on the Town's website regarding the meetings for the Comprehensive Zoning Committee so there can be input from the town residents.

She wants Mr. Randall to give the folder pertaining to the "Outdoor Furnaces Local Law" that she gave to him to either Mr. Newton or Mr. LaCount as she feels that this topic has been put on the back burner.

Mr. Whalen told the Board members that he believes that the purchase of a backhoe for the Town would be more useful than a sidewalk machine as a backhoe could be used all four seasons.

Mr. Dabrowski asked what the status was on the Macey Lane water issues. Mr. Randall told him that a proposed plan is being worked on to replace most of the existing water main. Plans are being discussed and hopefully will be finalized soon.

**NEXT MEETING**

**Work Sessions (if Needed)**

**Monday April 4, 2022 6:00 p.m.**

**Monday April 18, 2022 6:00 p.m.**

**Regular Meeting**

**Wednesday April 27, 2022 6:00 p.m.**

**ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Bruno; and was UNANIMOUSLY APPROVED. ADJOURNMENT/ 8:45 p.m.**

**Donna Hamel/Town Clerk**